



Constitution

Constitution and By-Laws of the Indiana Dairy Goat Association, Inc.

ARTICLE I – NAME

The name of this organization shall be THE INDIANA DAIRY GOAT ASSOCIATION, INC. hereafter called the Association.

ARTICLE II – PURPOSE

The objects and purpose of the Association shall be:

1. To develop and promote the dairy goat industry in the State of Indiana.
2. To promote the breeding and raising of purebred and high grade dairy goats in the State of Indiana.
3. To educate the public as to the value of dairy goats and dairy goat products.
4. To educate the membership in all phases of dairy goat husbandry.
5. To extend membership in the Association to all owners and breeders of dairy goats, and other persons interested in the dairy goat industry.
6. To promote and encourage the exhibition of dairy goats at all fairs in the State of Indiana.
7. To encourage study and research in the field of dairy goat husbandry in the agricultural department of our state university and other schools.
8. To promote closer fellowship among the members of the Association through meetings, conferences and correspondence: to encourage the interchange of helpful ideas: and to promote the interests and make possible the protection of all members in good standing.
9. To co-operate with local associations in the State of Indiana and other associations outside of the State of Indiana for the good of the dairy goats industry.
10. To encourage membership and involvement in a national registration organization, such as ADGA and/or AGS.
11. To develop youth interest in goats and knowledge of goat production by partnering with organizations such as FFA and 4-H.
12. Status of Association shall be a non-profit organization.

ARTICLE III – HEADQUARTERS

The headquarters of the Association shall be where the president of the Association resides or shall designate.

ARTICLE IV – OFFICERS

The officers of the Association shall be: President, Vice President, Secretary, Treasurer, and six (6) Directors, which shall constitute the Executive Board of the Association. President, Vice President, Secretary, and Treasurer shall serve for 2 years or until their successors are elected. Members of the Board of Directors shall serve for two (2) years or until their successors are elected.

ARTICLE V – DUTIES OF OFFICERS

PRESIDENT

1. Preside at all regular and Board of Director meetings.
2. See that constitution and by-laws are adhered to.
3. Appoint, and be a member ex officio of all committees.
4. See that other officers and committees shall fulfill their duties for which they are appointed or elected.
5. Sign all minutes after approval.
6. Call special meetings on approval of Executive Board or written requests of ten (10) or more members.
7. Call Board of Director meetings when necessary.
8. Act as Chairman of Executive Board.
9. Be answerable to Board in the manner of execution of his duties.
10. Adhere to Job Description adopted by Association.
11. Make sure that other Officers, Board of Directors, and Committee Chairmen adhere to their Job Descriptions, adopted by Association.
12. Appoint Chairperson of Youth Committee
13. Appoint Audit Committee
14. Appoint State Fair Representative

VICE PRESIDENT

1. Assume duties of President in his/her absence.
2. Adhere to Job Description adopted by Association

SECRETARY

1. Keep correct and impartial records of all meetings and present same at next session.

2. Handle necessary correspondence.
3. Adhere to Job Description adopted by Association.

TREASURER

1. Keep record of members and addresses and their dues accounts. Notify members when dues are payable.
2. Handle all funds, pay all bills after being duly passed on by Association.
3. Keep careful account of income and expense of Association
4. Give financial report at each regular meeting and have books audited for yearly report at the January meeting.
5. Custodian of Charter. Pay annual fee to keep it alive.
7. Adhere to Job Description adopted by Association.

DIRECTORS

1. Oversight of Officers of Association in advisory capacity.
2. With the four (4) officers make up the Executive Board which handles all urgent business between regular meetings.
3. Adhere to Job Description adopted by Association.

Elected or Appointed Officers

You must be an IDGA member to hold any elected or appointed position in IDGA. If any elected or appointed member is absent from three (3) consecutive meetings without reasonable excuse, or in the event of death, such position as he/she may hold shall be declared vacant. An IDGA member shall be elected to fill the un-expired term, on the approval of the members present.

ARTICLE VI – MEMBERSHIP

1. Any reputable person, firm, or corporation, interested in dairy goats shall be eligible for membership in the Association, upon making proper application with the understanding that such member shall abide and be bound by the by-laws, rules and regulations of the Association, now in force and or which may hereafter be adopted.
2. All applications for membership must be accompanied by yearly membership dues.
3. All applications for membership shall be addressed to the Treasurer of the Association.

ARTICLE VII – MEMBERSHIP FEES AND DUES

Membership dues shall be payable on or before December meeting. Amount of dues can be

changed by majority vote of members present and voting. Membership dues entitle member to one (1) vote at Association meetings. When multiple names are on a membership, only one (1) person may vote at Association meetings.

ARTICLE VIII – AMENDMENTS

The constitution and by-laws of the Association may be amended at any meeting of the Association by two-thirds vote of the members present voting, provided written notice of the proposed amendments and their contents shall have been mailed to all members thirty (30) days (or more) prior to the date of the meeting, or by placing said amendment(s) in written format on website. Persons desiring to submit amendments must bear the cost of notifying all members of the Association, but may be reimbursed for same by majority vote at the meeting at which proposed amendment is passed.

BY-LAWS

ARTICLE I – MEETINGS

There shall be a minimum of four meetings yearly to transact business and to promote interest in Capri culture. Places of meeting to be decided by the members or the Executive Board and announcements sent out to all members via the IDGA website prior to each meeting. President may call a special meeting on approval of Executive Board or written request of ten (10) or more members.

ARTICLE II – ELECTIONS OF OFFICERS

President shall appoint Nomination Committee at the May meeting. Nominating Committee shall present a slate of officers and committee chairman at the October meeting for members to vote on. Nominations from the floor shall be accepted for all positions. Members shall vote at the October meeting for President and Secretary in even numbered years, Vice President and Treasurer in odd numbered years, and three (3) members of the Board of Directors each year.

ARTICLE III – QUORUM

Fifteen (15) members of the Association shall constitute a quorum for the transaction of business.

ARTICLE IV – ELIGIBILITY TO VOTE

Only those members having dues paid up are eligible to vote at the Association meetings. (This coincides with Article VII-Membership Fees & Dues).

ARTICLE V – OFFICIAL ORGAN

The Indiana Dairy Goat Association, INC. website shall be the official organ of the Association.

ARTICLE VI – EXECUTIVE BOARD MEETINGS

The Executive Board shall meet at the call of the President or request of two (2) Board Members.

ARTICLE VII – ORDER OF BUSINESS

THE INDIANA DAIRY GOAT ASSOCIATION, INC.

ORDER OF BUSINESS

(Article VII)

(Constitution and By-Laws)

1. Call to order
2. Roll call of Officers and Chairmen of Committees
3. Reading and Approval of Minutes
4. Financial Report
5. Reports of Standing Committees
 - Board of Directors
 - Education
 - Hoosier Classic
 - Audit Committee (when necessary)
 - State Fair
 - Youth Activities
 - Youth Representative
6. Reports of Special Committees
7. Unfinished Business and General Orders
8. New Business
9. Election of Officers, Board Members (October meeting)
10. Announcements
11. Adjournment

ALL MEETINGS SHALL BE GOVERNED BY ROBERT’S RULES OF ORDER

ARTICLE VIII – GRIEVANCES

Filing A Grievance:

Grievances shall be presented to club officials in writing, no longer than sixty(60) days after the said incident.

Grievance shall contain any proof of the incident, suspected hearsay shall not be included.

Written statements by any witnesses shall also be included.

Grievances shall be accompanied by a \$25 fee. If accusations are found to be legitimate, the fee shall be refunded.

Hearing of the Grievance:

The grievance will be presented to the executive board members of the club.

If an executive board member is involved in the grievance, this officer will not be allowed to be a part of the committee determining the outcome of the grievance.

It will be the accusers responsibility to prove guilt of the accused.

The accused will have an opportunity for rebuttal during hearing.

Outcome of Grievance:

If a member is found guilty in a grievance hearing the following discipline will be instituted on the member.

First offense- 12 months probation

Second offense- 12 months probation , loose of right to vote in club meetings

Third offense-12 months probation, not allowed to attend club meetings

Fourth offense-12 months probation, not allowed to attend club meetings or functions.

Fifth offense-Loseembership for 1 year.

The executive committee has the right to skip a step if the offense is found to be severe enough to warrant such action

ARTICLE IX – CODE OF CONDUCT

It is to be recognized that all IDGA events are to be family friendly, with this said, members and/or non-members participating in any club function have a responsibility to behave in a respectable manner.

Rights As Members:

Each and every member has a right to be treated fairly, equally and respectfully by other members, committees of the club, officers and show officials of the clubs respected shows.

Each and every member has the right to be involved in the club in an atmosphere that is free from any form of harassment and discrimination.

Responsibilities of Members:

Members shall not be under the influence of illegal drugs at or during club functions.

Members shall not consume excessive amounts of alcohol, nor allow minors any consumption.

Members shall not use profanity, obscene gestures, or use hostile language.

Members shall refrain from activities that lead to the discredit of the club in community.

Members shall follow proper channels when serving as representatives of club. Meaning that:

Committee heads should be informed when business pertaining to their activities are being conducted.

Members shall uphold and conduct themselves according to club by-laws.

It is not the wish of IDGA to monitor non-club related transactions between club members.

Any action that conflicts with the code of conduct is grounds for grievance.